



Green Local Schools

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Family and Community Engagement Committee Charter

I. Purpose:

This Family and Community Engagement Committee is aligned with one of the five key focus areas, which serve as the foundation of the Green Local Schools Strategic Plan. Based on the ideals that as a district “we believe that the best education is a partnership between family, community and schools.” Committee planning should resolve to reflect the following principles:

- A. We will consider the values of the community as we make decisions.
- B. We will provide open, honest, and timely communication.

II. Scope of Work:

This is an administrative committee, appointed by the Superintendent, to do its work on behalf of the Superintendent’s office for the following purposes:

- A. To obtain advice and counsel that enhances the effectiveness of communication for the purpose of improving family and community engagement.
- B. Develop goals, strategies and action steps that align to the district strategic plan.
- C. To serve as an avenue to systematically receive feedback on current communication practices such as district newsletters, social media, text/phone/email messaging and website design.
- D. To serve as an avenue to systematically receive feedback on in-person events such as Open House, Veterans Day Program and the Community Fair.

III. Membership:

- A. The Superintendent is charged with oversight and governance of the committee. The committee’s recommendations provide consultative support to the Superintendent, assisting him/her in better serving the board.
- B. Members must either reside or have a child enrolled within the school district. Members must be of good moral character.
- C. Members should be able to attend at least 75% of the meetings scheduled annually and to participate in additional projects and sub-committees as needed. Those members unable to fulfill this obligation may be replaced at the discretion of the Superintendent with agreement from the Committee.
- D. Members should be unable to derive financial gain from any recommendations made by the committee.
- E. The Committee will include the school district Superintendent or designee, no more than two board members and members from the teachers, staff and community at large.
- F. Membership shall be determined, except for the members of the Board of Education, by the Superintendent through a collaborative process which involves the committee members of the Board of Education and the Superintendent. Applications are available on the District website or by clicking [here](#).
- G. Membership will be reviewed annually.

IV. Meetings:

Meetings will be held quarterly or more often if decided by the Superintendent. Following a committee meeting, a committee member(s) will provide a public report of committee activity at the next regularly scheduled board meeting. The dates of the committee meetings will be posted on the district website and members of the public are welcome to observe. All of the committee's work is public record, however it does not need to meet the requirements of the Sunshine Law.